



COMMUNITY FOUNDATION
FOR NANTUCKET

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Administrative Fees

Administrative Fees are used exclusively to support the mission-based operations of the Community Foundation for Nantucket. These fees are your investment in a 501(c)(3) public charity dedicated to improving the quality of life on Nantucket by increasing charitable giving, connecting donors to community needs they care about, and providing leadership in critical community issues.

The Administrative Fee Schedule applies to all funds* at the Community Foundation for Nantucket. Through economies of scale, the Foundation is able to charge minimal fees compared to the costs of establishing and maintaining your own private foundation or other 501(c)(3) organization. Administrative fees are calculated monthly and paid quarterly based on the peak market value of fund assets during the month. There is a minimum fee of \$100 per quarter regardless of asset size. In addition, our Investment Partner, Greater Horizons, charges a .15% administration fee on all assets which is netted from funds monthly.

Fees for Agency/Organizational Funds:

- First \$500,000 1.0% of assets
- Next \$500,000 0.8% of assets
- Next \$2 million 0.6% of assets
- Next \$4 million 0.4% of assets
- Above \$7 million 0.25% of assets

Fees for Donor Advised, Designated, Endowment, Field of Interest, Scholarship Funds:

- First \$500,000 1.5% of assets
- Next \$500,000 1.0% of assets
- Next \$2 million 0.75% of assets
- Above \$3 million 0.5% of assets

We suggest a minimum of \$10,000 to establish a fund, with minimum grants of \$250.00.

Fees for Non-Permanent Field of Interest Project Funds:

- First \$500,000 1.5% of assets
- Next \$500,000 1.25% of assets
- Above \$1 million 1.0% of assets

In addition, there will be a one-time set up fee of \$300 assessed when a Project Fund is established.

Fees on Funds conducting fundraising activities:

- 1) If the net proceeds from an event are given to the Foundation as one contribution to the fund, there will be no extra administrative fee except for costs to cover credit card, stock transfer, or online donation fees. The fund is also charged its normal administrative fee.
- 2) If the Foundation is responsible for handling income and expenses for the fundraiser or project, including but not limited to taking in individual contributions, handling sponsorships, sending acknowledgement letters, paying expenses, processing credit cards, etc. the fund will be assessed the following fees:
 - a. Standard administrative fee
 - b. Any fees for credit card, stock transfer, or online donations
 - c. Additional fees to be determined and agreed upon based on the gross annual income from fundraising activities and/or the expected number of income and expense transactions to be handled by the Foundation.

Annual Investment Management Fees are .08% or less as of December, 2015 (see quarterly Investment Performance Summary). Performance is stated net of Investment Management Fees.

Planned Gifts

For new funds created by and additions to funds from planned gifts, the Foundation may charge a one-time 1% fee on planned gifts contributed to new or existing funds occurring at death or upon termination of a trust in addition to the annual Administrative Fee. This applies to all planned gift contributions of assets by means of a bequest, trust, life insurance policy, retirement plan, or other testamentary transfer. The fee income will be used to help underwrite ongoing fund development and planned gift expenses.

*Non-Standard and Temporary Funds such as Giving Circles requiring special services are assessed on a case-by-case basis, but typically require a fee of 2-5% of receipts and typically are not assessed an annual administrative fee.

Note: All fees are subject to change from time to time by the CFN Board of Trustees. The Foundation reserves the right to charge a fund for extraordinary legal or administrative expenses incurred on behalf of a specific fund, such as commissions on the sale of contributed stock. Also, the Foundation reserves the right to negotiate fees with donors in extraordinary circumstances.

Sample Fee Calculations for a Donor Advised Fund

Fund assets of \$10,000

\$100 per quarter minimum applies
(1.5% of \$10,000 is less than \$400)
Annual administrative fee = \$400**

Fund assets of \$30,000

1.5% fee on \$30,000 = \$450
Annual administrative fee = \$450**

Fund assets of \$600,000

1.5% on first \$500,000 = \$7,500
1.0% on next \$100,000 = \$1,000
Annual administrative fee = \$8,500**

**Plus the .15% Greater Horizons administration fee on all assets which is netted from funds monthly.